



**VARIANCE PERMIT
APPLICATION**

Applicant Name (please print):		
Email:	Phone:	Alternate Phone:
Applicant Address:	City:	State: Zip:
Owners Name (if different than applicant):		
Email:	Phone:	Alternate Phone:
Address:	City:	State: Zip:

Location of Project (address):	Legal Description: PID#: _____ Lot: _____ Block: _____ Tract: _____
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Zoning:
Existing Use of Property:
Proposed Use of Property:
Building Square footage:
Description of and reason for request (attach additional information and requirements if necessary): (Attach site plan for Conditional Use and Interim Use permits)
Will there be any signage? YES or NO (If yes, a sign permit will be required)
Will there be any lighting? YES or NO (If so indicate the type, location, direction of lighting and degree of lighting on plans)

The City will likely incur out-of- pocket, legal, engineering, building inspection and other costs in connection with the review of their application including possible field inspections ("City Costs") to certify that the construction work is consistent with the terms of the approved application. All City Costs shall be paid by the applicant/owner.

_____	_____
Applicant Signature	Date
_____	_____
Owner's Signature	Date

OFFICE USE ONLY

Permit #: _____	FEE	APPROVALS
	Total Fee: _____	Completed Application Date: _____
	Escrow Fee: _____	Public Hearing Date: _____
	Receipt #: _____	Date Approved: _____
	Date Received: _____	

VARIANCE PERMIT APPLICATION CONTINUED

AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

Name of Applicant:		
Address of Applicant:		
City:	State:	Zip:
Street Address of Subject Property:		
Legal Description of Subject Property:		
Signature:		Date:

If you are not the fee owner, attach another copy of this form which has been completed by the fee owner or a copy of your authorization to pursue this action.

If a corporation is fee title holder, attach a copy of the resolution of the Board of Directors authorizing this action.

If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action on behalf of the joint venture or partnership.

This affirmation is not submitted in lieu of sufficient title evidence. You will be required to submit a title option, certificate of title, or title insurance policy showing your interest in the property prior to final action by the City Council.