



**SIGN PERMIT
APPLICATION**

Applicant Name (please print):		
Email:	Home Phone:	Business Phone:
Applicant Address:	City	State Zip
Property Owner Name (please print) Use additional sheets of paper as needed for multiple owners		
Email:	Home Phone:	Business Phone:
Property Owner Address:	City	State Zip
Site Address:	Parcel ID:	
Business Name:		

Sign Message:			
Type:	___ Wall ___ Freestanding ___ Billboard ___ Off-Premise ___ Temporary		
Size:	Width:	Height:	Total Square Feet:
Lighting:	YES or NO	If yes, an electrical permit is required. https://www.dli.mn.gov/workers/homeowners/electrical-permits-homeowners	
Site Info	Building Gross Floor Area (Square Feet)		
	Supporting Wall Square Footage (Sign 10% Max):		
	Height above grade (top of Sign):		
	Setback from property line(s):		
	Billboard/Off-Premise (distance from existing sign):		
	Zoning:		
	Temporary Sign Display Dates:		

All applications must include a site plan showing the location and dimensions of the sign, including setbacks if applicable, along with the permit fee per sign prior to approval.

The application hereby agrees that this application has been read and the above information is correct and agrees to comply with all ordinances, laws and applicable codes of the City of North Branch and the State of Minnesota. Additionally, the applicant acknowledges that permission has been obtained from the landowner to place this sign on the property.

Signature: _____ Date: _____

OFFICE USE ONLY

Permit #: _____	FEE	APPROVALS
	Total Fee: _____	Completed Application Date: _____
	Receipt #: _____	Public Hearing Date: _____
	Date Received: _____	Date Approved: _____