



FINAL PLAT APPLICATION

Final Plat Application

Applicant/Developer Name (please print):		
Email:	Phone:	Alternate Phone:
Applicant Address:	City:	State: Zip:
Landowners Name (if different than applicant):		
Email:	Phone:	Alternate Phone:
Address:	City:	State: Zip:

Name of the Subdivision:	
Date in which Preliminary Plat was approved by the North Branch City Council:	
Location of Project (address): Number of acres: _____ Number of lots: _____	Legal Description: Attach to application PID#: _____ Lot: _____ Block: _____ Tract: _____

The City will likely incur out-of-pocket, legal, engineering, building inspection and other costs in connection with the review of their application including possible field inspections ("City Costs") to certify that the construction work is consistent with the terms of the approved application. All City Costs shall be paid by the applicant/owner.

Applicant Signature

Date

Owner's Signature

Date

OFFICE USE ONLY

Permit #: _____

FEE
Total Fee: _____
Escrow Fee: _____
Receipt #: _____
Date Received: _____

APPROVALS
Completed Application Date: _____
Public Hearing Date: _____
Date Approved: _____

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AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

Name of Applicant:		
Address of Applicant:		
City:	State:	Zip:
Street Address of Subject Property:		
Legal Description of Subject Property:		
Signature:		Date:

If you are not the fee owner, attach another copy of this form which has been completed by the fee owner or a copy of your authorization to pursue this action.

If a corporation is fee title holder, attach a copy of the resolution of the Board of Directors authorizing this action.

If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action on behalf of the joint venture or partnership.

This affirmation is not submitted in lieu of sufficient title evidence. You will be required to submit a title option, certificate of title, or title insurance policy showing your interest in the property prior to final action by the City Council.

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Attachments to the application

- 1) Full legal description of the property.
- 2) Consent to plat from Mortgage Company of the subject property.
- 3) Application fee
- 4) Completed Affirmation of Sufficient Interest form
- 5) 3 Full size copies of final plat including all required engineering drawings
- 6) 1 full set of final plat 11" x 17" including all required engineering drawings
- 7) Full set electronically in CAD and PDF.
- 8) Boulevard tree planting plan

[Reference Chapter 54 section of Final plat of the City Code](#)