

2021 Fee Schedule

Service	2021 Fee
Building Department	
3 Season Porch	Based on Valuation* \$50.00/Sq. Ft.
Basement Finish	\$156.00
Building Department Fees	As Outline in Attachment 1
Building Moving Review	\$100.00 + Expenses
Building Permit	Based on Valuation*
Deck - Residential	Based on Valuation* \$16.00/Sq. Ft.
Demolition Permit	\$75.00
Detached Accessory Structure - Residential	Based on Valuation* \$16.00/Sq. Ft.
Electric Access Fee - Residential	\$350.00
Manufactured Home Installation	\$250.00*
Mechanical Permit - Commercial	Based on Valuation*
Mechanical Permit - Commercial Replacement	\$94.00/Unit*
Mechanical Permit - New Residential Over \$500	\$84.00*
Mechanical Permit - Replacement Residential Over \$500	\$84.00*
Other Building (Misc.) Permits	\$84.00*
Plan Review Fee	65% of Permit Fee
Plumbing Permit - Commercial	Based on Valuation*
Plumbing Permit - Commercial Replacement	\$94.00/Unit*
Plumbing Permit - New Residential Over \$500	\$84.00*
Plumbing Permit - Replacement Residential Over \$500	\$84.00*
Reroof - Commercial	\$208.00*
Reroof - Residential	\$84.00*
Septic -Tank Set/Common Sys Connection/Repair/Operating Permit/Land A	\$60.00
Septic Permit	\$300.00
Septic Pumping Fee	\$5.00
Sewer Access Fee (SAC) ***	\$2,471.00/Unit
Sewer Connection Inspection Fee	\$60.00
Site/Location Inspection (Fence,Ag Bldg, Swimming Pool, etc)	\$75.00
Temporary Certificate of Occupancy	Escrow based on estimated cost of delayed site improvements. Can be in the form of cash or letter of credit issued by a bank.
Lot Survey Review Fee	Actual cost for use of outside consultant
Water Access Fee (WAC)	\$1,700.00/Unit
Water Connection Inspection Fee	\$60.00
Water Meters - Residential	\$295.00
- Irrigation (Residential)	\$295.00
- Commercial/Industrial**	**Based on Service Size

*State Surcharge Applies

**Contact NB Water Light for cost

***Multi-family, rental residential units without individual services, fee is reduced an additional 20%

2021 Fee Schedule

NORTH BRANCH BUILDING FEE SCHEDULE

This is a "valuation" based permit schedule

<u>TOTAL VALUATION</u>	<u>FEE</u>
\$1.00 TO \$500.00	\$23.00
\$501.00 TO \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 TO \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$47.00 per hour *
2. Re-inspection fees	\$47.00 per hour *
3. Additional plan review required by changes, additions or revisions to plans	\$47.00 per hour*
4. Investigation fee – work commencing before permit permit issuance (not to exceed the permit fee)	\$47.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both	Actual cost**

** Actual costs include administrative and overhead costs.

NOTE: Building Permit Refund Policy: Permit refunds may only be granted if the work permitted for has not started and the applicant has written a formal request for said refund. The permit may be refunded minus staff time &/or plan review.

*State Surcharge Applies

2021 Fee Schedule

Service	2021 Fee
Clerk's Office	
Affidavit of Candidacy	\$5.00
Assessment Search	\$25.00
Bad Check Fee	\$30.00
Certification of Delinquent Bills to Taxes City Services, Utility, etc.) (Dates December 15th & June 15th)	\$22.50/Per Parcel
Club License	\$500.00
Paper Copies	\$0.25/page if 100 pages or under, actual cost if over 100 pages (per MN Statutes)
Data Request Retrieval	Actual cost *
Dance License	\$100.00
Dance License - Temporary	\$20.00/Day
Display & Consumption License (Set-Up) (State fee of \$250 Incl)	\$500.00
Right of Way Access (Excavator's) License	\$100.00
Right of Way Excavation Permit	\$100.00
Right of Way Obstruction Permit	\$100.00
Small Wireless Facility Permit	\$100.00
Small Wireless Annual Rental Fee per structure	\$150.00
Small Wireless Annual Maintenance Fee per structure	\$25.00
Small Wireless Monthly Electrical Service Fee	Metered w/service fee and usage fees-monthly
Garbage Hauler's License	\$156.00
Yard Waste Composting Site License	\$500 application fee \$2,000 annual/renewal fee
Grading Permit -50cubic yds<100cubic yds or distrubed area >1,000 sq ft	\$100.00
- Shoreland zone or 100cu yds and more or 20,000 sq ft distrubed area	\$500.00 plus engineering escrow for Inspections **
Late Fee	10% of License Fee or \$25.00, Whichever Is Greater
Liquor License Investigation Fee - Partnership, Corporation	\$125.00
Liquor License Investigation Fee - Single Person	\$50.00
Map-City or Zoning (2' x 3') - Black & White	\$5.00
Map-City or Zoning (2' x 3') - Color	\$10.00
Map-City or Zoning (3' x 4') - Black & White	\$10.00
Map-City or Zoning (3' x 4') - Color	\$20.00
Map Custom	Actual cost

* Actual costs = lowest paid, qualified employee time, copies, certifications, electronically transmitting the copies of data or data. (MS 13.03, Subdivision 3(c))

** Escrow can be in the form of cash or letter of credit issued by a bank

2021 Fee Schedule

Service	2021 Fee
Clerk's Office	
Massage License (Business)	\$150.00
Massage License (Therapist)	\$25.00
Notary Service	\$5.00/Document
Off-Sale 3.2% Malt Liquor License	\$125.00
Off-Sale Intoxicating Liquor License	\$150.00
On-Sale 3.2% Malt Liquor License	\$100.00
On-Sale Intoxicating Liquor License	\$2,500.00
Ordinance Amendment	\$300.00
Special Meeting Fee	\$300.00
Sunday Liquor License	\$200.00
Temporary Liquor License	\$50.00/Day
Temporary Sunday Liquor License	\$25.00/Day
Tobacco License	\$250.00
Transient Merchant - Group (30 Day)	\$260.00
Transient Merchant License - Group (3 Day)	\$130.00
Transient Merchant License (30 Days)	\$78.00
Transient Merchant License (6 months) (includes Food Trucks)	\$234.00
Wine License	\$750.00

2021 Fee Schedule

Service	2021 Fee
Engineering and GIS Departments	
Aerial Photos - Digital Format	\$10.00/Acre
Digital Topography	\$10.00/Acre
Engineering/GIS Service Fee	Actual Cost

Service	2021 Fee
Fire Department	
Response Car or Grass Fire (Plus Foam If Used)	\$200.00 \$85.00
Response Rate - Extrication	\$400.00 to Respond
Standby Emergency Rate Plus Fire Fighter Rate (Gas Leak or Other Activity)	\$100.00 \$12.00/Person/Hour, After First Hour

Service	2021 Fee
Police Department	
Animal Impound Fee	\$85.00/animal
Animal Kennel Boarding	\$ 25.00/Day
Copy of Police Report	No Charge Less Than 10 Pages \$0.25/Page Over 10 Pages
Dog License	\$10/yr. \$7/yr. (senior 62+ discount) \$35 for life of dog if microchipped \$18 for life of dog if microchipped (senior 62+ discount)
F9 Report or State Accident Report	\$2.00
False Alarm - 0-3 per calendar year at no charge. 4th & each subsequent alarm charged.	\$75.00 Each Per Calendar Year
Officer Contract Rate	\$ 65.00/Hr/2 Hr Min.
Photos	Actual Cost
Vehicle Impound Charge (Max 30 Days Storage)	\$10.00/Day/30 Day Maximum + Towing

2021 Fee Schedule

Service	2021 Fee
Public Works Department	
Air Compressor Rental w/ Labor	\$100.00/Hr/2 Hr Min.
Asphalt Patching	\$200.00/20 Sq Ft Minimum
Grader Rental	\$130.00 /Hr/2 Hr Min.
Leaf Pick-up Rental	\$250.00 /Hr/2 Hr Min.
Leaf Truck Material	\$30.00 per Load
Loader Rental	\$150.00 /Hr/2 Hr Min.
Mailbox Post	\$78.00
Mowing & Sidewalk Clearing	\$100.00/Hr/2 Hr Minimum
Pickup Truck Rental	\$50.00/Hr/2 Hr Min.
Portable Generator Rental	\$150.00/Hr/2 Hr Min.
Public Works Labor	\$50.00/Hr/2 Hr Min.
Salt	\$135.00/Ton
Salt Sand - 3:1 Mix	\$80.00/Ton
Septage Dumped at Sewer Plant	\$50.00 per 1,000 Gallons
Sewer Jetter Rental	\$200.00/Hr/2 Hr Minimum
Skidsteer Rental	\$100.00/Hr/2 Hr Minimum
Snow Plowing	\$135.00/Hr/2 Hr Min. (Tandem Axle, Single Axle, Grader or Loader)
Street Sign	Cost of Sign Plus 20%
Street Sign with Installation	\$65.00/Sign + Cost of Sign & Materials
Street Sweeper Rental	\$200.00/Hr/2 Hr Min.
Tractor Rental	\$125.00/Hr/2 Hr Minimum
Truck Rental - Single Axle	\$85.00/Hr/2 Hr Minimum
Truck Rental - Tandem Axle	\$95.00/Hr/2 Hr Minimum
Water Tanker Truck w/1,250 Gal Water plus cost of water	\$85.00/Hr/2 Hr Minimum

**2021
Fee Schedule**

Service	2021 Fee
Public Utilities	
Sanitary Sewer Monthly Base Customer Charge (each meter) Sanitary Sewer Usage Fee - Per 1,000 Gal	See attachment \$9.80 Per 1,000 Gal
Storm Sewer - Rural Annual Fee -Rural Commercial/Industrial Storm Sewer Fees will be calculated based on acreage for the developed area of the site: building area, parking area, storm water treatment areas and the setbacks. Rural agricultural parcel fees will be calculated at the residential rate.	REF=\$74.76/Residential \$53.00/Apartment \$55.90/Mobile Home Commercial Industrial Minimum = \$74.76
Storm Sewer - Urban Monthly Fee *Urban Commercial/Industrial Storm Sewer Fees will be calculated based on acreage of the entire parcel.	REF=\$6.23/Residential \$4.42/Apartment \$4.66/Mobile Home \$317.63/School Dist. Commercial/Industrial Minimum = \$6.23
Trunk Sewer Fee - Non-Residential	\$4,966.40/Acre
Trunk Sewer Fee - Residential *	\$1,656.00/Unit
Trunk Water Fee - Non-Residential	\$6,350.00/Acre
Trunk Water Fee - Residential	\$3,500.00/Unit
Water User Fee -Residential -3/4 " service **	Contact North Branch Water & Light or log onto their web site

*Multi-family, rental residential units without individual services, fee is determined in accordance with non-residential use.

****NOTE:** Contact North Branch Water & Light for complete list of rates & fees

2021 Monthly

Meter Size	Rate
5/8"	\$ 14.50
3/4"	14.50
1"	14.50
1.5"	29.00
2"	46.40
3"	87.00
4"	145.00
6"	290.00

**2021
Fee Schedule**

Service	2021 Fee
Zoning Department	
Amendment to Comprehensive Plan	\$300.00
Amendment to Zoning Ordinance	\$300.00
Appeal Zoning Administrator's Decision	\$300.00
City Service/Development Late Fees	\$5.00 Admin. Fee + 1.5% Per Month on Past Due Balance
Conditional Use Permit	\$300.00
Construction Inspection Deposit	\$10,000 Deposit + Additional Actual Costs
EAW Review	\$3,000 Deposit + Additional Actual Costs
Home Occupation Permit (Administrative Review only)	\$100.00
Home Occupation Permit (Planning Commission & Public Hearing)	\$300.00
Interim Use Fee	\$300.00
Lot Split / Lot Line Adjustments	\$150.00
Nuisance Abatement	\$30.00 plus Actual Cost
Rezoning	\$300.00
Sign Permit	\$75.00
Sign Permit-Temporary (Administrative)	\$30.00
Site Plan Fee Multi-Family, Industrial or Commercial	\$350.00 fee + actual cost \$1,200.00 Deposit Required
Street and Utility Easement Vacation	\$300.00 plus Actual Cost
Subdivision - Deposit for Engineering/Attorney/Misc. Services - Up to 50 Lots	\$5,000.00 Deposit + Additional Actual Costs
Subdivision - Deposit for Engineering/Attorney/Misc. Services - 51+ Lots	\$10,000.00 Deposit + Additional Actual Costs
Subdivision - Minor Subdivision - Deposit for Engineering/Attorney/ Misc. Services	\$3,000.00 Deposit + Additional Actual Costs
Subdivision - Final Plat Fee	\$300.00
Subdivision - Preliminary Plat Fee	\$500.00 + \$40.00/Lot
Subdivision - Minor Subdivision Plat Fee	\$500.00 + \$40.00/Lot
Subdivision - Park Dedication Fee - Residential	\$1,800/Unit
Subdivision - Park Dedication Fee - Commercial/Industrial	\$1,800 plus 1,000 per additional acre
Variance Fee	\$300.00

**2021
Fee Schedule**

Service	2021 Fee
Miscellaneous	
City Parking Lot Overnight Parking Permit/ Winter Parking	\$20.00/Season
Harder Park Ball Field Lights	Actual Use Cost
-Season	\$10.00/Hour
-One-Time	
Special Events, Park Reservations and Deposits	See Below
Tax Abatement Application	\$5,000.00 Deposit
TIF Application	\$10,000.00 Deposit
Conduit Bonding Fee	0.50% of Amount Borrowed

Park Reservation Fees:			<u>Damage Deposit-Refundable</u>	
<u># of People</u>	<u>Permit Fees</u>		<u>Resident</u>	<u>Non-Resident</u>
	Resident	Non-Resident		
0 - 100	\$0.00	\$50.00	\$100.00	\$250.00
101 - 1,000	\$100.00	\$100.00	\$100.00	\$1,000.00
1,001 +	\$750.00	\$750.00	\$2,500.00	\$2,500.00
			\$1,000 Min. Central/RJMP	